



OPERATIONAL SERVICES DIVISION

Contract User Guide for FAC110

FAC110: Hazardous/Universal, Medical, Electronic Waste Disposal and Emergency Response

UPDATED: December 16, 2022

Contract #:	FAC110
MMARS MA #:	FAC110*
Initial Contract Term:	July 1, 2020 – June 30, 2025
Maximum End Date:	No contract extensions
Current Contract Term:	July 1, 2020 – June 30, 2025
Contract Manager:	Michael Barry, Phone: 617-720-3182, michael.barry3@mass.gov
This Contract Contains:	Environmentally Preferable Products
UNSPSC Codes:	76-12-19, 76-12-19-0000 (Hazardous Waste)

*The asterisk is required when referencing the contract in the Massachusetts Management Accounting Reporting System (MMARS).

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Contract Summary

This is a Statewide Contract for Hazardous/Universal, Medical, and Electronic Waste Disposal and Emergency Response that includes ten (10) categories encompassing collection services for various types of hazardous and medical waste. This contract includes Pharmaceutical Waste collection services under Category seven (7). All pricing within this contract may be further negotiated.

COVID-19 Updates

As the CDC has found that COVID-19 is contracted primarily through [airborne transmission](#), organizations may wish to reevaluate cleaning protocols and apply disinfectants to surface areas only as needed. Disinfectants used for this purpose should be listed on EPA's [List N: Disinfectants for Use Against SARS-CoV-2](#), and it is recommended to choose safer disinfectants (find more information about safer disinfectants on the Toxics Use Reduction Institute's [COVID-19: Safely Clean & Disinfect](#) webpage) which may be found on the [FAC118: Environmentally Preferable Cleaning Products, Programs, Equipment and Supplies](#) contract. In addition, hand sanitizers must contain at least 60% ethanol per the [Centers for Disease Control \(CDC\) guidance](#).

Contract Categories

This contract includes 10 categories of services as listed below.

- Category 1: Hazardous Materials Collection and Disposal
- Category 2: Hazardous Waste Collection (HHW) Events
- Category 3: Universal Waste (except pesticides): Mercury Waste & Batteries
- Category 4a: Sharps Collection and Disposal (including Sharps Kiosks)
- Category 4b: Sharps Mail-In
- Category 5: Onsite Medical Waste Treatment Systems (not currently awarded)
- Category 6: Medical Waste Collection and Disposal
- Category 7: Pharmaceutical Waste Collection and Disposal
- Category 8: Electronic Waste
- Category 9a: Tanks (Cylinders)
- Category 9b: Tanks, Above Ground and Underground Storage (AST/UST)
- Category 10: Emergency Response

Benefits and Cost Savings

Statewide contracts are an easy way to obtain benefits for your organization by leveraging the Commonwealth's buying power, solicitation process, contracting expertise, vendor management and oversight, and the availability of environmentally preferable products.

- Depending on the markets, many of these materials have the potential to generate a revenue stream for recyclers, which may equate to rebates and other cost savings for contract users. Contract users should obtain quotes from more than one vendor in an effort to obtain the best pricing.
- Free item collection (or for a fee paid to the contract user) for select items in Categories 1, 3, & 8 (for example, motor oil, batteries, electronics). Please check the Price List for items that indicate "no charge" or a fee amount paid to the contract user.
- Milk-run (multi-site) discounts for combined pickups offered by select vendors in Categories 1, 3 & 8.
- Low-load discounts (for small purchasing entities) offered in Category 2 HHW.
- Most FAC110 contractors offer free end user training. Please consult the Vendor Info tab on the [Price Table](#) for a list of contractors who offer training, and then contact the vendor directly regarding the specific training offered.

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- Some contractors also offer Resource Management Services. Unlike traditional solid waste service contracts, resource management (RM) compensates waste contractors based on performance in achieving waste reduction goals rather than the volume of waste disposed. As a result, RM aligns waste contractor incentives with facility goals to explore innovative approaches that foster cost-effective resource efficiency through prevention, recycling, and recovery.
- Quick response times. See found on the Vendor Info tab of the [Price Table](#) for maximum response times (emergency and non-emergency) for each contractor.
- No surcharges are allowed on this contract.
- Contractors are not allowed to charge for manifests or e-manifests.

Find Bid/Contract Documents

- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, price sheets and other attachments, visit COMMBUYS.com and search for FAC110 to find related Master Blanket Purchase Order (MBPO) information.
- To link directly to the MBPO for FAC110 visit Master Blanket Purchase Order [PO-21-1080-OSD03-SRC3-19638](#).
- To find all contract-specific documents, including the Contract User Guide, RFR, specifications, and other attachments, visit COMMBUYS.com and search for FAC110 to find related Master Blanket Purchase Order (MBPO's) information. All common contract documents are located in the "Master Contract Record" Master Blanket Purchase Order (MBPO) for FAC110 and can be accessed directly by visiting Master Blanket Purchase Order [PO-21-1080-OSD03-SRC3-19638](#).
- To find vendor-specific documents, including price sheets, see links to individual vendor MBPOs on the [Vendor Information](#) page.

Who Can Use This Contract

Applicable Procurement Law

Executive Branch Goods and Services: MGL c. 7, § 22; c. 30, § 51, § 52; 801 CMR 21.00;

Construction Materials and Services: G.L. c. 149, s. 44A; G.L. c. 30, § 39M.

Eligible Entities

Please see the standard list of Eligible Entities on our [Eligible Entities Which May Use Statewide Contracts](#) webpage.

Subcontractors

The awarded vendor's use of subcontractors is subject to the provisions of the Commonwealth's Terms and Conditions and Standard Contract Form, as well as other applicable terms of this Statewide Contract.

Construction Requirements

Purchasers must ensure that **any** services involving construction are limited to \$50,000 or less.

Purchasing entities are responsible for compliance with applicable construction law requirements. Information concerning specific , M.G.L. c. 149 and c. 30 construction requirements may be found in the Office of the Inspector General's Public Procurement Charts at: <https://www.mass.gov/download-oig-public-purchasing-and-public-construction-manuals>. It is the responsibility of the Eligible Entity to determine whether installation work includes construction as

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defined by M.G.L. c.149 or M.G.L. c.30, §39M. Chapter 30B Procurement Assistance from the Office of the Inspector General is available at <https://www.mass.gov/how-to/get-public-procurement-assistance-from-our-chapter-30b-team>. Access the 30B Hotline at 617-722-8838 or email them at: 30BHotline@massmail.state.ma.us.

Questions about public construction bidding should be directed to Deborah Anderson, Counsel II for the Attorney General's Office, at 617-963-2371. Visit the Attorney General's [Public Construction web page](#) to learn more about Public Bidding Laws.

See [Quotes Including Construction Services Requirements](#) below for information on quoting these types of projects.

When selecting vendor(s) without soliciting quotes or a statement of work, Executive Departments should follow below guidance:

When selecting contractors and placing orders, Executive departments shall utilize diverse and small businesses to the extent possible based on contract terms, SDO and departmental policies, laws, and regulations. Additionally, departments shall make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible.

OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the "Programs (SDO and SBPP)" tab for current certification and small business status of contractors on this contract.

When selecting vendor(s) from multiple quotes and statement of work, Executive Departments should follow below guidance:

Requirements of the Small Business Purchasing Program for Small Procurements (expected annual value of \$250,000 or less) or the Supplier Diversity Program for Large Procurements (expected annual value exceeding \$250,000) apply to Executive Departments soliciting quotes or issuing statements of work.

Small Business Award Preference: In accordance with the Supplier Diversity Office's SBPP Policy, Departments must award contracts for Small Procurements to SBPP-participating small business bidders if both of the following conditions are met:

- The response is received from an eligible small business; AND
- The response meets the Department's best value criteria as defined in the RFR or RFQ.

SDP Commitment: Businesses awarded large Commonwealth contracts for goods and services (also called prime contractors or prime vendors) are required to make measurable financial commitments to do business with one or more diverse businesses (often called SDP Partners). This business-to-business relationship requirement applies to all Large Procurements for goods and services, which were historically defined as those expected to exceed \$150,000 in total spending. Effective July 1, 2021, Large Procurements will be defined as those expected to exceed \$250,000 in annual spending.

Executive departments should take into consideration contracted vendors SDP commitments when evaluating responses. Specifically, the following fields of the new SDP Plan Form correspond to the goals stated above:

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Type of information collected from bidders	Possible use of the information by the SST
SDP focus statement	Assess the bidder’s level of integration of supplier diversity into company operations.
SDP policy link or attachment (if any)	
Additional creative initiatives (if any)	
SDP commitment – subcontracting	Evaluate the bidder’s SDP commitment.
SDP commitment – ancillary	
SDP commitment – total	
List of proposed partners	Assess the likelihood of the bidder meeting their SDP commitment.
Company prior year spending with the list of partners (if available)	
Company average gross annual revenue	If deemed necessary by the Agency or Statewide Contract Strategic Sourcing Team (SST) and included in the evaluation criteria, consider the bidder’s company size during the evaluation of the ancillary SDP commitments and total prior year spending.

Key Evaluation Requirements

The following key requirements apply to the evaluation of submitted SDP Plans:

- At least 25% of the available evaluation score must be dedicated to the evaluation of the bidder’s SDP Commitment.
- The majority of the SDP evaluation score should be dedicated to the bidder’s SDP commitment.
- bidders offering more value in their SDP Plan submissions must receive higher scores.

Other Requirements:

Expected annual value of the RFQ	RFQ process requirements
Less than or equal to \$250,000/year	<ul style="list-style-type: none"> • Notify at least two small businesses capable of providing the product or service of the opportunity, if available. • Include SBPP contract language and place it prominently within the RFQ. See SDO Template Language. • Evaluate bids received from, and award a contract to, an SBPP-participating small business that meets the department’s best value criteria. • Award to a large business only if there is no SBPP participating business meeting departments’ best value criteria. • Conduct a clarification/BAFO/negotiation before disqualifying an SBPP-participating business based on price or desirable criteria. • See the Best Value Evaluation of Responses to Small Procurements: A Guide for Strategic Sourcing Teams for additional guidance.

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More than \$250,000/year	<ul style="list-style-type: none">• Notify at least two diverse and/or small businesses capable of providing the product or service of the opportunity, if available.• Make a preference for contractors with higher SDP commitments and/or performance whenever such information is available (or is requested from contractors by the department) and the preference is feasible.• See the Best Value Evaluation of SDP Plan Forms: A Guide for Strategic Sourcing Teams for additional guidance. <p>Note: Departments may ask the prime Contractor for an additional SDP commitment specifically related to the Department’s purchase or engagement. SDP spending for such a purchase or engagement must be reported by the Contractor using the SDP Reporting Form directly to the Department and may not be included in any other SDP reporting filed by the Contractor.</p>
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OSD provides up-to-date information on the availability of diverse and small businesses on statewide contracts through the [Statewide Contract Index](#) available on the COMMBUYS home page. See the “Programs (SDO and SBPP)” tab for current certification and small business status of contractors on this contract.

Pricing, Quote and Purchase Options

Purchase Options

The purchase options identified below are the only acceptable options that may be used on this contract:

- This is a fee for service contract

Pricing Options

- **Ceiling/Not-to-Exceed:** Contract discounts and other pricing published under the contract represents “ceiling” or “not-to-exceed” pricing and may be further negotiated.

Product/Service Pricing and Finding Vendor Price Files

Product pricing may be found by viewing the [price table](#) file found within the “Master Contract Record” Master Blanket Purchase Order (MBPO) for FAC110 using the hyperlink below.

Master Blanket Purchase Order [PO-21-1080-OSD03-SRC3-19638](#)

Setting Up a COMMBUYS Account

COMMBUYS is the Commonwealth’s electronic Market Center supporting online commerce between government purchasers and businesses. If you do not have one already, contact the COMMBUYS Help Desk to set up a COMMBUYS buyer account for your organization: (888)-627-8283 or OSDhelpdesk@mass.gov.

When contacting a vendor on statewide contract, always reference FAC110 to receive contract pricing.

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Quick Search in COMMBUYS

Log into COMMBUYS, and use the Search box on the COMMBUYS header bar to locate items described on the MBPO or within the vendor catalog line items. Select Contract/Blanket or Catalog from the drop-down menu.

How To Purchase From The Contract

- **Directly purchase fixed price items through COMMBUYS**

This contract allows buyers to find and quickly purchase specific products/services with pricing within COMMBUYS. In other words, it allows you to create a Release Requisition in COMMBUYS, submit the requisition for approval, and send the vendor a Release Purchase Order.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage and select:

- The *COMMBUYS Requisitions* section and choose the *Make a Statewide Contract Purchase in COMMBUYS* job aid.

- **Document items in COMMBUYS that have already been purchased**

This type of contract allows buyers to document a contract purchase in COMMBUYS that already has taken place through a Request for Payment Authorization (RPA) Release Requisition. It also allows MMARS users to easily keep track of spend. NOTE: MMARS and COMMBUYS do not interface –payment request and invoice should be reported in both MMARS and COMMBUYS separately.

For a description of how to complete this purchase in COMMBUYS, visit the [Job Aids for Buyers](#) webpage, and select:

- The COMMBUYS Requisitions section, and choose the *How to Create an RPA Requisition* job aid.

Obtaining Quotes

Contract users should always reference FAC110 when contacting vendors to ensure they are receiving contract pricing. Quotes, not including construction services, should be awarded based on best value.

For a full description of how to complete a quote in COMMBUYS visit the [Job Aids for Buyers](#) webpage, and select:

- The *COMMBUYS Purchase Orders* section, and choose *Request Quotes From Vendors on Statewide Contracts* job aid.

Quotes Including Construction Services

Please note specific requirements that apply for quoting construction services, depending upon the scope of your bid:

- Where the construction services are less than \$10,000: Select a vendor based on sound business practices, consistent with your entity's procurement policies and procedures.
- For construction services valued from \$10,000-\$50,000: Must solicit a minimum of three quotes and receive two written responses; award to lowest responsible bidder.

Prevailing Wage Requirements

The Massachusetts prevailing wage laws require that covered employees on public works projects be paid a minimum hourly rate set by the Department of Labor Standards (DLS). The prevailing wage laws apply to both union and non-union employers and employees. The buyer has a legal obligation to request a prevailing wage schedule from the Department of Labor Standards (DLS) at www.mass.gov/dols. To get the proper rates for your region/job, you must request a

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determination. Questions regarding the Prevailing Wage Law may be answered by accessing the DLS website or by calling the DLS Prevailing Wage Program at (617) 626-6953.

If prevailing wage is required, make sure to include this information in your quotes or bids so vendors know to include prevailing wage.

In addition, all contracts by a state agency or state-assisted contracts for design, construction, reconstruction, installation, demolition, maintenance or repair must contain Workforce Participation Goals for minorities and women. This is required by M.G.L. c. 149, § 44A(2)(G). A “state-assisted contract” is a construction project undertaken by a political subdivision of the commonwealth or two or more subdivisions thereof for planning, acquisition, design, construction, demolition, installation, repair or maintenance whose costs are paid for, reimbursed, grant funded, or otherwise supported, in whole or in part, by the commonwealth. An affected awarding authority’s bid documents must include a reference to the specific goals that will be contained in the contract. The contract must also include the processes and procedures to ensure compliance with the Workforce Participation Goals, including reporting and enforcement provisions. For questions about the Workforce Participation Goals law, please contact Deborah Anderson at the Attorney General’s Office at 617-963-2371 or visit the Attorney General’s [Public Construction Bidding in Massachusetts FAQ](#).

The Office of the Attorney General’s Fair Labor Division is responsible for enforcing the prevailing wage laws. Visit www.mass.gov/prevailing-wage-enforcement for more information.

Instructions for MMARS Users

MMARS users must reference the MA number in the proper field in MMARS when placing orders with any contractor.

Environmentally Preferable Products (EPP)

[EPP Products and Services Guide](#)

Category 8 vendors are certified under either R2 (<https://sustainableelectronics.org/r2-standard>) or e-Stewards Practices (<http://www.e-stewards.org/>).

Emergency Services

Many statewide contracts are required to provide products or services in cases of statewide emergencies. [ML - 801 CMR 21](#) defines emergency for procurement purposes. Visit the [Emergency Response Supplies, Services and Equipment Contact Information for Statewide Contracts](#) list for emergency services related to this contract.

Additional Information/FAQs

Frequently Purchased Items on the Contract

Services frequently purchased through this contract include Hazardous, Universal (Batteries and Mercury Waste), and Medical Waste removal and disposal following established guidelines.

Geographical Service Area

Please refer to the [Vendor Info](#) tab on the [Price Table](#) for regions/districts serviced.

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Other Discounts

- **Prompt Pay Discounts:** A discount given to the buyer if paid within a certain time period. These discounts may be found in the [Vendor List and Information](#) section below. All discounts offered will be taken in cases where the payment issue date is within the specified number of days listed by vendor and in accordance with the Commonwealth's Bill Paying Policy. Payment days will be measured from the date goods are received and accepted / performance was completed OR the date an invoice is received by the Commonwealth, whichever is later to the date the payment is issued as an EFT (preferred method) or mailed by the State Treasurer. The date of payment "issue" is the date a payment is considered "paid" not the date a payment is "received" by a Contractor.
- **Volume Discounts:** discount is negotiated to buyer if a certain volume of product or service is purchased.

If the Needed Product Can Not be Found

If a service cannot be found in the [Price Table](#), it is recommended to contact the vendor directly to inquire if it is available for purchase on this contract. If the service meets the scope of the product category, the vendor may be able to add it to their product offerings after submitting required information to the OSD Contract Manager for review.

If the product is not listed in the scope of the product category, a buyer may contact the Strategic Sourcing Lead to inquire whether the product may be purchased.

Performance and Payment Time Frames Which Exceed Contract Duration

All term leases, rentals, maintenance or other agreements for services entered into during the duration of this Contract and whose performance and payment time frames extend beyond the duration of this Contract shall remain in effect for performance and payment purposes (limited to the time frame and services established per each written agreement). No written agreement shall extend more than 12 months beyond the current contract term of this Statewide Contract as stated on the [first page](#) of this contract user guide. No new leases, rentals, maintenance or other agreements for services may be executed after the Contract has expired.



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Strategic Sourcing Team Members

- Jan Ameen Franklin County Solid Waste Management District
- Janine Bishop DEP
- Sam Chan (inactive) OSD
- Muhammad Chowdhury DCR
- Kalliope Chute Barnstable County
- Tessa David Devens HHW & MassToss
- Kimberly Dubois DMH
- Marrcus Henry DEP
- Gustav Pearson (inactive) OSD
- Jeffrey Quick DOC
- Katherine West POL
- Wilfred Mbah DEP

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Vendor List and Information*

Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	Email	Categories	PPD	SDP Commitment Percentage
**Master Contract Record	PO-21-1080-OSD03-SRC3-19638	Sean Corbin	617-720-3105	sean.corbin2@mass.gov	N/A	N/A	N/A
ACV Environmental Services	PO-20-1080-OSD03-SRC3-19621	Kevin Fitzgerald	508-872-5000	kfitzgerald@acvenviro.com	1, 2, 9b, 10	10 Days – 2%	4.5%
American Retroworks Inc. d.b.a. Good Point Recycling	PO-20-1080-OSD03-SRC3-19624	Robin Ingenthron	802-377-9166	robin@retroworks.com	8	10 Days – 4% 15 Days – 2% 20 Days – 1%	10%
Clean Earth Environmental Solutions	PO-20-1080-OSD03-SRC3-19628	Philip LoRizzo	413-214-3461	ploricco@harsco.com	2	15 Days – 2%	4%
Clean Harbors Environmental Services	PO-20-1080-OSD03-SRC3-19633	Danny Applegate	781-738-0097	applegate.daniel@cleanharbors.com	1, 2, 4b, 6, 7, 9b, 10	10 Days – 2% 15 Days – 1%	1.5%
Complete Recycling Solutions	PO-20-1080-OSD03-SRC3-19630	Keith Boyea	508-402-7700 x703	kboyea@crsrecycle.com	3a, 3b, 8	10 Days – 1%	2%
Environmental Services	PO-20-1080-OSD03-SRC3-19618	Dustin Mitchell	860-528-9500	dustin@e-s-i.com	9b, 10	30 Days – 2%	N/A
F.W. Webb Company	PO-20-1080-OSD03-SRC3-19629	Felix Perriello	617-699-8678	felix.perriello@fwwebb.com	9a	10 Days – 2%	10%
METech Recycling	PO-20-1080-OSD03-SRC3-19616	Londy Bracale	919-820-7966	lbracale@metechrecycling.com	8	10 Days – 5% 15 Days – 4% 20 Days – 3% 30 Days – 1%	N/A
New England Disposal Technologies	PO-20-1080-OSD03-SRC3-19617	Michael J. Robertson	800-698-1865	mrobertson@nedtinc.com	1, 9b, 10	10 Days – 3% 15 Days – 2% 20 Days – 1%	7%
NLR	PO-20-1080-OSD03-SRC3-19627	Raymond Graczyk	860-292-1992	r.graczyk@nlr-green.com	3a, 3b	10 Days – 6% 15 Days – 3% 20 Days – 2% 30 Days – 1%	10%
NRC East Environmental Services	PO-20-1080-OSD03-SRC3-19620	Maxwell Forsythe	508-450-0253	mforsythe@nrcc.com	1, 9b, 10	10 Days – 2%	4%
RMG Enterprise	PO-20-1080-OSD03-SRC3-19632	Bob Gallinaro	603-437-6945	bobg@rmgenterprise.com	8	10 Days – 3% 15 Days – 2% 20 Days – 1%	3%

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Stericycle	PO-20-1080-OSD03-SRC3-19634	Joe Sagala	847-943-6604	government@stericycle.com	4a, 4b, 6, 7	10 Days – 1%	1%
Strategic Environmental Services	PO-20-1080-OSD03-SRC3-19619	Martha Mason	603-421-6391 x300	mmason@strategic-es.com	1, 9b	10 Days – 2% 15 Days – 1.5% 20 Days – 1% 30 Days – 0.5%	5%
Tradebe Environmental Services	PO-20-1080-OSD03-SRC3-19626	Michael Dangoia	475-331-0922	michael.dangoia@tradebe.com	1	10 Days – 2% 15 Days – 2% 20 Days – 1% 30 Days – 1%	1%
Trident Environmental Group	PO-20-1080-OSD03-SRC3-19623	William Nineve	508-229-3545	nineve@tridenthazmat.com	1, 2, 3a, 8, 10	10 Days – 2% 15 Days – 1.5% 20 Days – 1% 30 Days – 0.5%	N/A
Triumvirate Environmental	PO-20-1080-OSD03-SRC3-19631	Timothy Mooney	617-592-7298	tmooney@triumvirate.com	1, 7, 9a, 9b, 10	10 Days – 1.5% 15 Days – 1.5% 20 Days – 1%	10%
United Medical Waste Management	PO-20-1080-OSD03-SRC3-19622	David Ryan	508-277-4362	dryan@unitedmedwaste.com	4a, 4b, 6, 7	10 Days – 2%	15%
Veolia ES Technical Solutions	PO-20-1080-OSD03-SRC3-19625	Jason Regan	603-661-6883	jason.regan@veolia.com	3a, 3b, 8	10 Days – 1%	5%
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19664	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 1: Hazardous Materials Collection and Disposal This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19666	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 2: Household Hazardous Waste Collection Events (HHW) This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19669	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 3a: Universal Waste (except pesticides): Lamps This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19670	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 3b: Universal Waste (except pesticides): Batteries This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19645	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 4a: Sharps Collection and Disposal (including Sharps Kiosks) This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19646	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 4b: Sharps Mail-In This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19647	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 6: Medical Waste Collection and Disposal This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19648	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 7: Pharmaceutical Waste Collection Service This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes					

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Vendor	Master Blanket Purchase Order #	Contact Person	Phone #	Email	Categories	PPD	SDP Commitment Percentage	
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19649	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 8: Electronic Waste This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes						
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19650	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 9a: Tanks, Cylinders This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes						
Solicitation Enabled	PO-21-1080-OSD03-SRC3-19651	FAC110 Solicitation Enabled MBPO to be used for Soliciting Quotes Category 9b: Tanks, Above Ground and Underground Storage (AST/UST) This is the link to the solicitation enabled MBPO which allows buyers to compare pricing or request quotes						

*Note that COMMBUYS is the official system of record for vendor contact information.

**The Master Contract Record MBPO is the central repository for all common contract files. Price files may be found in the individual vendor's MBPO.

*** The Solicitation Enabled MBPO is the document used to solicit quotes from vendors who have Master Blanket Purchase Orders (MBPOs) or contracts in COMMBUYS.

Vendor	Category 1 Hazardous Materials Collection and Disposal	Category 2 Household Hazardous Waste Collection Events (HHW)	Category Universal Waste (except pesticides): Lamps	Category 3b Universal Waste (except pesticides): Batteries	Category 4a Sharps Collection and Disposal (including Sharps Kiosks)	Category 4b Sharps Mail-In	Category 5 Onsite Medical Waste Treatment Systems	Category 6 Medical Waste Collection and Disposal	Category 7 Pharmaceutical Waste Collection Service	Category 8 Electronic Waste	Category 9a Tanks, Cylinders	Category 9b Tanks, Above Ground and Underground Storage (AST/UST)	Category 10 Emergency Response
ACV Environmental Services	X	X										X	X
American Retroworks Inc. d.b.a. Good Point Recycling										X			
Clean Harbors	X	X				X		X	X			X	X
Complete Recycling Solutions			X	X						X			
Environmental Services												X	X
F.W.Webb Company											X		
Metech Recycling										X			
New England Disposal Technologies	X											X	X
NLR, Inc.			X	X									
NRC East Environmental Services	X											X	X
RMG Enterprise										X			
Clean Earth Environmental Solutions		X											
Stericycle, Inc.					X	X		X	X				
Strategic Environmental Services	X											X	
Tradebe Environmental Services	X												
Trident Environmental Group	X	X	X							X			X
Triumvirate Environmental	X								X		X	X	X
United Medical Waste Management					X	X		X	X				
Veolia ES Technical Solutions			X	X						X			

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Contract User Guide for FAC110

Appendix A: Category Descriptions and Price Structures

Detailed specifications for each category, including key provisions of the contract, can be found within the RFR, attached to the master contract record for FAC110 in COMMBUYS.

Category 1 – Hazardous Materials Collection and Disposal

A variety of materials, including High Hazard Waste Management, can be collected via this category. Please consult the [Price Table](#) file for those materials with contract pricing. Upon request from an Eligible Entity for the collection of a specific material not listed on the Price List, Contractors must inform the Eligible Entity whether or not the identified materials will be collected. Pricing for all such requests must be negotiated between the Eligible Entity and the Contractor.

Storage Containers

Contractors offer for sale all storage containers necessary to properly handle hazardous materials, including, but not limited to: 5-gal pails; 30 gallon drum; 55 gallon drums; 85-gallon drums; Cubic-yard boxes; 80 gallon over-pack containers. Contractors also offer hazardous waste storage labels at no cost to Eligible Entities who purchase storage containers from the Contractor.

Compensation Structure/Pricing

The total disposal cost for the Eligible Entity will be calculated as a sum of the applicable components below:

- Material Collection/Disposal
- Transportation from the Generating Facility to the Contractor's Receiving Facility
- Containers
- Waste Profiling
- Labor
- Any additional products/services
- Discounts for multi-site pickups, as detailed on the Price List

Category 2 – Hazardous Waste Collection Events

Contractors provide hazardous waste collection event services in accordance with 310 CMR 30.390, Provision for Accumulation of Household Hazardous Waste. The Contractor may be asked to operate a permanent household hazardous waste collection center in accordance with 310 CMR 30.393.

Additional Services

Contractors are able to provide the following additional services:

- In cases where multiple Eligible Entities sponsor one event, issuing separate invoices for those Eligible Entities.

Compensation Structure/Pricing

Each Category 2 Contractor offers two pricing plans: per-load and per-item. All prices include labor, travel time, containers, packaging material, labels, placards, paperwork, safety and spill control equipment as well as any other costs necessary to accomplish the scope of work for this category.

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The price specified will be the highest price which may be charged for this item under the contract. Eligible Entities may negotiate better pricing with Contractors on an individual basis.

In addition, ACV Environmental Services and Trident Environmental Group offer low-load-equivalent discounts for small towns and purchasing entities.

Per-Load Pricing

- A “load” or “load-equivalent” is defined as each increment of acceptable hazardous material up to 25 pounds if solid or 25 gallons if liquid, excluding other items priced separately. Similarly, a “half-load” is defined as each increment of acceptable hazardous material up to 10 pounds if solid or 10 gallons if liquid, excluding other items priced separately. A “small load” is defined as each increment of acceptable hazardous material up to 3 pounds if solid or 3 gallons if liquid, excluding other items priced separately. Such excluded other items are listed as “desirable” on the price sheet.
- Multiple “load-equivalents” shall be a whole number based upon the total weight or volume of hazardous waste divided by 25 pounds or 25 gallons and rounded up.
- “Unsorted household hazardous waste” shall include linear and other fluorescent light bulbs added to the weight of the other material using the following factors:

Product	Conversion Factor
Linear fluorescent	0.5 lbs per each 4 linear ft
U-tube	0.5 lbs each
HID bulb	0.5 lbs each

- Per-Load pricing is provided in the Price List, on the Cat. 2 HHW Event Per Load tab.
- If an Eligible Entity using per-load pricing elects to include any of the “desirable” items listed on the price sheet into the list of items acceptable at an event, these items will not be included into the “load-equivalent” count and will be charged for separately based on the rates provided on the price sheet or agreed on by the Contractor and the Eligible Entity.

Per-Unit Pricing

Per-unit prices for specific types of hazardous waste are listed in the Price List, on the Cat. 2 HHW Event Per Unit tab.

Category 3 – Universal Waste, Mercury & Batteries

The Contractor will collect and provide processing and recycling of intact fluorescent lamps, HID, and other lamps (including neon, mercury vapor, high-pressure sodium, and metal halide lamps), elemental mercury, mercury-contaminated items, mercury-containing devices (including thermometers, barometers, thermostats, electrical switches, relays, medical and scientific instruments), non-leaking waste PCB and DEHP ballasts, and a variety of batteries (including non-mercury batteries). In addition, select vendors offer the removal of barometers from schools. Please consult the Price List for a list of materials and associated pricing.

The Mercury sub-category offers low minimum orders (\$50 or below) and milk-run (multi-site) discounts from two vendors; NLR, Inc. and Trident Environmental Group.

For Mercury disposal, contractors may pick up from generating facilities, or eligible entities may deliver to the contractor’s facility via independent truck hired by the Eligible Entity. There are no minimum delivery requirements. The NOTE: Contract User Guides are updated regularly. Print copies should be compared against the current version posted on mass.gov/osd.



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Eligible Entity should check with the contractor for delivery and equipment requirements for contractor's facility to accept the material. All four Mercury collection vendors provide one-day collection event management services for mercury containing articles from residents and businesses.

In the Battery sub-category, NLR, Inc. offers no charge containers and packaging. Please see the Price List for further distinctions.

Identification of Recycling Processes and End-Markets

Mercury and mercury-containing products collected under this contract cannot be landfilled or incinerated in the US or overseas. Vendors have certified that mercury recycled under this contract is further reused as feedstock for manufacturing new products or is retired at a MassDEP-approved elemental mercury long-term disposal facility.

Category 4 – Sharps (4a Sharps Pickup & Kiosks, 4b Sharps Mail-in)

Contractor's service Eligible Entities that provide collection programs for non-commercially generated sharps. There are 3 options for contract users:

- **Pick-Up Service:** for the following container sizes: 2.2 cubic foot box, 4.0 cubic foot box, 4.5 cubic foot box, 30 gallon container. There are 2 Disposal Pricing structures: Small Quantity Generators (SQG) for less than 50 lb. every 30 days, and Large Quantity Generators (LQG).
- **Mail-In Service:** for containers sized 1.4 qt., 1 gallon, 2 gallon, and 3 gallon. Pricing includes shipping. Volume discounts available from Curtis Bay Medical.
- **Kiosks:** Purchase price and collection fees as listed within Stericycle and United Medical Waste Management's pricing on Sharps Pick-Up tab in Price List.

Please reference the Price List for associated pricing and contractors available for each option.

Category 5 – Onsite Medical Waste Treatment Systems

Not Currently Awarded

The contract in this category was not awarded due to low bidder participation.

Category 6 – Medical/Infectious Waste Collection and Disposal

Category 6 Contractors provide services for the following material categories as defined within 105 CMR 480, and amendments thereto:

- Cultures and Stocks of Infectious Agents and Associated Biologicals
- Human Blood and Blood Products
- Isolation Waste
- Residually Contaminated Materials

Contractors provide a full-service program, at no added charge, including all packaging supplies and labels, transportation, proper disposal and manifesting of an Eligible Entity's infectious waste in compliance with all appropriate regulations.

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Compensation Structure/Pricing

The pricing provided in the Price List on the Category 6 tab is based on collecting waste in the following container sizes: 2.2 cubic foot box, 4.0 cubic foot box, 4.5 cubic foot box, 30 gallon container. The Price File also includes an alternative pricing structure for medical waste (per pound as well as per container), and Eligible Entities may choose the price structure that is most advantageous for their situation. There are 2 Disposal Pricing structures: Small Quantity Generators (SQG) for less than 50 lb. every 30 days, and Large Quantity Generators (LQG). Eligible Entities may also negotiate better pricing with Contractors on an individual basis.

Category 7 – Pharmaceutical Waste

The pricing provided in the Price List on the Category 7 tab is based on collecting pharmaceutical waste in the following container sizes: 2 gallon, 8 gallon, 12 gallon, 18 gallon, and 55 gallon. Additional services available under this category include pharmaceutical segregation, formulary review/characterization/analysis, and satellite container collection within a facility.

Category 8 – Electronic Waste

All Vendors in this category are either **R2 and/or E-Stewards** certified for responsible handling of hazardous e-waste. All are capable of collecting and recycling a variety of electronic waste, including televisions, computer monitors, laptops, central processing units (CPUs), computer peripherals, cell phones, and other electronic devices. Please consult the Price List for materials with contract pricing. It should be noted that the Material Recycling Pricing does not include transportation, and a separate Transportation Charge applies to each site from which materials are collected.

Most vendors in Category 8 offer the following additional services and discounts. Consult the Price List for further information.

- Many items are recycled at no charge.
- Milk run discounts of up to 15% for multi-site pickups.
- Discounts of up to 20% for sorted materials from generating facility.
- Select containers at no charge.
- Expedited pickup within 2 days (at no charge from most vendors).
- Certificate of safe disposal at no charge.
- Free online materials tracking system.
- Collection services for under 200 lb. at no additional charge.

Contractors may pick up from generating facilities, or eligible entities may deliver to the contractor's facility via independent truck hired by the Eligible Entity. There are no minimum delivery requirements. The Eligible Entity should check with the contractor for delivery and equipment requirements for contractor's facility to accept the material. All contractors in this category provide one-day collection event management services for e-waste from residents and businesses.

Category 9 – Tanks

Category 9a Cylinder Tanks includes cylinder tank collection and disposal for various items. Capability to provide one day collection events is available from two contractors.

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AST/UST Tank Collection and Disposal Services

Above Ground Storage Tanks (ASTs) and Underground Storage Tanks (USTs) may be collected and disposed of under Category 9b. Category 9b does not have a price list and will require the buyer to request quotes from the qualified vendor list, according to the buyer's statement of work. Jobs that include site restoration and other construction services are limited to \$50,000* under this contract.

Quotes including construction services:

Where the construction services are less than \$10,000: Select a contractor based on sound business practices/best value.

For construction services valued from \$10,000-\$50,000*: Must receive two written responses; award to lowest responsible bidder

Quotes not including construction services:

Award based on best value

CATEGORY 9 (construction-related purchases only, G. L. c. 149,)

*Effective November 7, 2016

Category 10 – Emergency Response

Emergency Response (ER) Services

Category 10 contractors offer Emergency Response (ER) services that facilitate the containment and removal and disposal of sudden releases of oil and hazardous materials (OHM); and to facilitate preliminary response actions and risk reduction measures by the removal and disposal of reportable concentrations of OHM in soil, on public properties, for the purposes of protecting public health, safety, welfare, and the environment.

It is not the intent of this contract to provide a remediation service. It is intended for situations that require immediate emergency actions of limited scope and duration in order to protect public health and the environment.

Response Actions covered by this contract are limited to the following activities: Limited Removal Actions (LRA), Immediate Response Actions (IRA), Release Abatement Measures (RAM), and Utility-related Abatement Measures (URAM) and includes all documentation associated with the aforementioned activities. Without exception, contractors are responsible for adherence to all relevant sections of the Massachusetts Contingency Plan (MCP, 310 CMR 40.0000) when performing response services under this contract.

Emergency Response Services as defined in this contract are those Response Actions as defined in 310 CMR 40.0400 et seq. required to assess, contain, isolate, remove or secure a release or threat of release of oil and/or hazardous materials. Contractors must be able to respond to emergencies within a two-hour time frame, which means contractors must have equipment and personnel on-site and ready to begin work within two hours of being contacted by an agency.

Immediate Response Actions shall be taken by those parties responsible for a release, to assess and, where necessary, remediate all releases and threats of release of oil and/or hazardous materials to the environment.

The chief distinction between Emergency Response Services and Immediate Response Actions is that the latter category can be planned and scheduled in advance. Contractors providing IRA services may therefore be required by Eligible

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Entities to submit work plans, cost estimates, project schedules and other planning documents prior to commencing the service.

Contractors providing ER or IRA services must comply with the following:

For Emergency Response Services, upon receipt of a Mobilization Order from an authorized Eligible Entity employee, the Contractor must promptly initiate mobilization and deployment of such personnel, equipment and other resources as directed by the Eligible Entity. If the Eligible Entity's call to a contractor is picked up by an answering service, the contractor must call the Eligible Entity field representative back within 10 minutes, or the Eligible Entity will cancel the mobilization order and call another contractor.

For Emergency Response Services, the Contractor shall commence the response action as soon as possible and, unless otherwise authorized by the Eligible Entity in no case later than two (2) hours following receipt of the Mobilization Order, except in the case where the response action is on either Nantucket, Martha's Vineyard, or the Elizabeth Islands, in which case the contractor shall commence the response action as soon as possible but not later than three (3) hours following receipt of the Mobilization Order. The response action shall not be deemed to commence until all necessary personnel and equipment are at the location and have begun working as determined by the Eligible Entity's field representative, unless the Eligible Entity authorizes an earlier commencement based on an agreed-upon sequence of arrival of personnel and equipment. The Commonwealth shall not be liable for any costs incurred by the contractor prior to the response action commencing. If a Contractor commits to meeting the response time established by the Eligible Entity in a mobilization order, and fails to do so, the Commonwealth may impose sanctions, including reducing payment to the contractor for that day's work by 10% for every half-hour the contractor is late, and/or cancelling the mobilization order and calling another contractor. A pattern of failure to meet response times may result in the imposition of future sanctions including suspension or termination from the contractor rotation schedule.

For Immediate Response Action Support Services, upon Eligible Entity approval of a Work and/or Cost Plan (if required), and authorization by the Eligible Entity to proceed.

The Contractor will bear principal responsibility for determining the extent and nature of the circumstances of all releases or threats of releases of oil or hazardous materials and the techniques and methods for dealing therewith. However, the contract allows Eligible Entities to limit or otherwise determine the ultimate extent and level of effort to be applied in response actions, and to restrict or otherwise control the contractor's level of effort in Immediate Response Action activities in compliance with State laws and statutes and Eligible Entity policies and procedures. In such event, the contractor shall perform services under this contract in accordance with any such limitation or determination. Should the contractor object, it shall, upon receiving notice of such limitation or determination, orally state with particularity such objections and the reasons for them and shall provide as soon as reasonably possible a written notice to the Contract Administrator describing with particularity such objection and the reasons for them.

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Emergency Response and Immediate Response Action Pricing

Category 10 does not have a price list and will require the buyer to obtain price quotes from the qualified vendor list, according to the services required. The rates quoted must be inclusive of wages, fringe benefits, travel time, administrative costs, overhead and profit, directly or indirectly related to the performance of the services performed under the contract. Overtime rates must exclude office administrative costs and overhead, and vacation and sick time allowances which are covered by the rates quoted for straight time work. All scheduled Immediate Response Action Support Services activities are to be performed during straight time hours. For those IRA Support Services where overtime is appropriate and for ER Services, overtime will only be allowed for those individuals working at the site of the response action unless specifically authorized by the Eligible Entity. Holidays shall mean federal holidays.