



American Program Bureau, Inc.
 One Gateway Center, Suite 751, Newton, MA 02458
 Phone: 617.614.1800 Fax 617.965.6610 apb speakers.com

Date 06/14/2017 Contract: 69212-R Agent: Kallyn Townsend

REVISED CONTRACT

CLIENT: Bunker Hill Community College
GROUP: Office of Diversity & Inclusion
FOR: Compelling Conversations
PRIMARY CONTACT: Mr. Thomas Sallonstall
 250 New Rutherford Ave.
 Boston, MA 02129-2925
 United States
 Phone: (617) 228-3311 Email: tsallon@bhcc.mass.edu

SPEAKER: Michele Norris
DATE OF PROGRAM: 02/08/2018 **TIME:** 10:00 AM

FEE: \$20,000.00 plus expenses outlined below.

TRAVEL / EXPENSES: The cost of Speaker's roundtrip airfare and home ground transportation is included in the Fee paid by the Client. In addition to the fee Client will arrange and directly pre-pay for one (1) non-smoking hotel room with a king sized bed (room, tax, hotel meals and incidentals must be billed to master account). Client will also pay for and provide all meals and professional ground transportation in event city. Please note: professional car service is preferred; however a professional staff member may also provide transportation from airport to hotel and event site and back. Please meet at Baggage Claim Carousel with "Norris" printed on a sign.

TOPIC: Conversations on Race

SCHEDULE:
 10:00AM: Arrive on Campus; Meet with Event Organizers
 10:10AM: Greetings in Green Room
 10:15AM: Brief Photo Shoot for BHCC's award-winning Magazine
 10:45AM: Meet with Student Leaders
 11:30AM: Private Luncheon - Student Leaders, Faculty, and Administrators (25 people)
 12:30PM: Break in Green Room
 1:00PM: Keynote Presentation with Q&A Period following
 2:00PM-3:00PM: Book Signing and reception

VENUE: Bunker Hill Community College
 250 New Rutherford Ave.
 Boston, MA 02129
 United States
 Phone: Fax:

AUDIENCE: Approximately 400 Students, Faculty, Staff and Community Members

SPECIAL REQUIREMENTS: No additional appearances, seminars, discussion groups, receptions, dinners, press interviews, TV or radio arrangements, etc. shall be planned by the Client nor expected of the Speaker, unless expressly contained as a part of the terms of this Contract. The Fee above is understood to be for the lecture program only; any other activities are to be treated independently unless contained in the Contract.

TECHNICAL REQUIREMENTS: Client to provide a Wireless lavallere (clip-on) microphone and lectern.

PAYMENT:
 \$10,000.00 Deposit Invoice due on or before 06/20/2017
 \$10,000.00 Balance Invoice due on or before 02/05/2018

INVOICE: Thomas Sallonstall
 Bunker Hill Community College - Office of Diversity & Inclusion
 250 New Rutherford Ave.
 Boston, MA 02129-2925
 United States

Please make checks payable to American Program Bureau, Inc. (Fed ID #04-2371423)

CLIENT

AMERICAN PROGRAM BUREAU, INC.

AUTHORIZED SIGNATURE:

[Signature]

AUTHORIZED SIGNATURE:

[Signature]

NAME & TITLE: Pam Ecklinger, President

NAME & TITLE: Alyse Spaulding, In-House Counsel / Contract Admin.

This Agreement is subject to the additional terms and conditions set forth on the following pages.
 The Individual signing this Agreement warrants that he/she signs as a duly authorized representative of the Client.

1. **Parties:** This Contract ("Contract") is between American Program Bureau, Inc., ("APB") and the client as designated on the first page of this Contract ("Client") the parties (individually "Party" and collectively "Parties") to this Contract.

2. **Speaker:** The speaker as designated on the first page of this Contract ("Speaker") is not a party to this Contract. Speaker is an Independent Contractor and is not an employee of APB. Speaker and APB are not in a principal/agent relationship. APB has confirmed Speaker's availability and APB is entering into this Contract in reliance upon these and other representations made by the Speaker to APB, whether in writing or otherwise. APB's authority to speak for the Speaker is strictly limited to the terms of their mutual contract. APB's relationship with Speaker is further limited to that of a booking company only. APB shall not be responsible in any manner for any claims of harm or damage to persons or property caused by or related in any way to the Speaker, the Speaker's agents, invitees, servants, principals, successors, employees, employers, and/or representatives of any kind or any acts, omissions, statements, or any commitment made by the Speaker or by the Client to each other. Any diversion by the Speaker from any agreed upon topic shall not be considered a breach of contract.

3. **Client:** The Client and APB are not in a principal/agent relationship with respect to one another. APB's relationship with the Client is strictly limited to that of a booking company for Speaker only. No additional activities shall be planned by the Client nor expected of the Speaker unless expressly contained in this Contract. Any change by the Client in the nature of this Contract shall constitute a breach of this Contract unless agreed upon in writing by the Parties hereto.

4. **Payment:** Any payments of the fee as designated on the first page of this Contract ("Fee"), travel expenses and costs not paid when due will be considered a default and breach of this Contract. Notwithstanding any other provision to the contrary, the Fee is understood to be for the keynote address, speech, lecture or main performance only. Any and all ancillary activities including but not limited to those stated on the first page of the Contract, are not material to this contract. Any such ancillary activities performed by the Speaker or APB are strictly gratuitous and may not be relied upon or considered an amendment of this Contract.

5. **Taxes and Compliance Fees:** Client agrees to pay any and all federal, state, and local rental, amusement, sales, permits or other such taxes, other than income taxes, and fees to obtain all necessary licenses and insurance in connection with hosting the event pursuant to this Contract and any insurance the Client deems it necessary for its performance of the terms of this Contract.

6. **Force Majeure:** In the event that the performance of any obligation under this Contract by APB, Speaker and/or Client is prevented or delayed due to acts of God, exchange controls, wars, hostilities, blockades, civil disturbances, revolutions, strikes, terrorist attacks, or lockouts, transportation interruption or delays, Speaker illness or for any other reasons which are, in the reasonable opinion of the Speaker or APB, beyond the Speaker's control ("Force Majeure Condition"), APB, Speaker and/or Client shall promptly notify the other Party of such Force Majeure Condition and the Parties shall use its best efforts to arrange for a mutually agreeable change of time or date for the Speaker's performance. Client agrees to pay any additional travel expenses and cost incurred by the Speaker as a result of a Force Majeure Condition in addition to the travel expenses and costs Client is required to pay pursuant to the terms of this Contract. If a change of date or time cannot be agreed upon then any deposits paid by the Client toward the Fee shall be returned and this Contract shall be null and void without further recourse or claims for damage, liability or harm by the Parties whatsoever. In no event shall a Force Majeure Condition require the expenditure of any additional fees by either the Speaker or APB.

7. **Delays:** Should the Speaker be delayed, APB will use its best efforts to notify the Client. Notwithstanding any provisions to the contrary, should the Speaker be delayed but arrive and present his/her keynote address, lecture, speech or main performance or is willing to present his/her keynote address, the Fee, and all travel expenses and costs, shall be due, if not already paid, immediately in full to APB on behalf of the Speaker, without setoff. In the event that the Speaker is delayed and is unable to attend the event, any deposits paid by Client toward the Fee shall be returned and this Contract shall be null and void without further recourse or claims for damage, liability or harm by the Client whatsoever. In the event of a delay, APB and Speaker shall not be liable to the Client in any manner and any such delay shall not be considered a breach of contract.

8. **Substitution:** If for any reason the Speaker cannot attend the event, APB will use its best efforts to notify the Client and arrange for a mutually agreeable change of date or time. In the event that a change of date or time cannot be mutually agreed upon, APB will use its best efforts to obtain a replacement speaker for the Client. A replacement speaker's fee may be higher or lower than the original speaker's fee. Upon Client's agreement of the replacement speaker a new contract will be issued. In the event that a replacement speaker could not be obtained or agreed upon, all deposits toward the Fee paid by Client will be applied to another event or, at the Client's option, refunded in full satisfaction of any and all obligations of APB and Speaker to the Client and this Contract shall be null and void without any further recourse or claims for damage, liability or harm by the Client whatsoever.

9. **Client Cancellation and Breach:** Should the Client cancel the Speaker's performance more than ninety (90) days prior to the event, fifty (50%) percent of the total Fee shall be forfeited and immediately due if not previously paid to APB. Should the Client cancel the Speaker's performance ninety (90) days or less prior to the event, the full contracted Fee shall be forfeited and immediately due if not previously paid to APB. In the event of any such cancellation all travel expenses and costs incurred by APB or the Speaker which are non-refundable, shall be immediately due and payable by Client to APB. Additionally, Client shall be liable for all damages and harm to APB and the Speaker arising from Client's breach of this Contract and Client's failure to perform any of the terms of this Contract. The forfeiture of any portion of the contracted Fee shall not act as a limitation of damages under this Contract. In the event of Client's breach or Client's failure to perform under the terms of this Contract, Speaker shall not be obligated to perform under this Contract.

10. **Cancellation for Cause:** In the event that any information comes to the attention of APB which raises a reasonable doubt as to the Client's ability to meet its obligations under this Contract or which results in a reasonable belief that Speaker's reputation or APB's reputation, would be negatively impacted by the association created by completion of this Contract, APB shall have the immediate right to either: (a) Request any assurances or actions from Client that will alleviate the reasonable doubt raised or mitigate the reasonable belief created. Such assurances or actions may include, but are not limited to, advance payment, personal guarantees, public information releases in the form of press releases, retractions or other media notices; or (b) APB, on behalf of Speaker, may cancel this event, in APB or the Speaker's sole reasonable opinion no such assurance or action could alleviate or mitigate the effects of the information obtained. The parties hereto expressly agree and acknowledge that APB and Speaker's reputations and public image have an intrinsic value and that the defense of these items is of utmost concern and importance. Actual damages in the event of such an association as described above would be extremely difficult or impracticable to ascertain and the termination of all obligations herein without recourse is reasonable in light of an anticipated loss caused by such an association and the difficulties of proof of loss.

11. **Confidentiality:** Other than as may be required by applicable law, government order or regulation; or by order or decree of the court, the Parties agree that neither of them shall publicly divulge or announce, or in any manner disclose, to any third party, any of the specific terms and conditions of this Contract, including specifically all financial terms; and both Parties warrant and covenant to one another that none of their officers, directors, employees or agents will do so either.

12. **Advertising:** The Client may not advertise, publicize or promote the Speaker's attendance or performance at the event until the Contract is fully executed by both

APB and the Client, APB has received the required deposit and APB has subsequently authorized the Client in writing to advertise, publicize or promote the Speaker's attendance or performance at the event. All advertising and promotion of the Speaker if authorized shall cease on the day of the event.

13. **Facility:** Client agrees to furnish a suitable place for the event, properly lighted, well heated/or cooled, with all the necessary accessories, including microphones and amplification, in proper working condition. Client agrees to limit the audience to no more than the legal number permitted at the place of the event. Client is solely responsible for ensuring compliance with any and all local, municipal, city, state and federal laws, rules, codes and regulations necessary for hosting this event and ensuring the safety of the attendees and the Speaker.

14. **Reproductions:** The content of the Speaker's speech, presentation and materials provided remain the intellectual property of the Speaker. Speaker reserves all copyrights for the Speaker's presentation and materials provided by Speaker and any broadcast, recording, videotape, podcast, webcast, reproduction or rebroadcast in any manner, form or medium. No lecture, appearance, or performance of this "event" is to be broadcast, recorded, videotaped, podcast, webcast or otherwise reproduced in any manner, form or medium, without prior written permission from APB or the Speaker. If written permission is given, a copy of any broadcast, recording, videotape, podcast, webcast or other reproduction must be sent to APB prior to public disbursement with sufficient reasonable time for review of said copy. The content of Speaker's speech or performance shall not be deemed the moral learning or opinions of APB.

15. **Public Portrayals:** Speaker's name, image, biographical information or likeness may not be used in any manner including but not limited to as an endorsement or promotion of any product, service, group, or opinion without prior written permission from APB or the Speaker. Client shall act in an ethical and socially responsible manner at all times with respect to the event and the Speaker.

16. **Miscellaneous Provisions:** This Contract shall be governed in accordance with the laws of the Commonwealth of Virginia. Client hereby submits to exclusive personal jurisdiction of the Courts in the Commonwealth of Virginia. The venue with respect to any matters in dispute that may arise under this Contract shall be in the Commonwealth of Virginia. Client shall pay for all fees, costs and expenses of enforcement and collection of this Contract, including APB's reasonable attorneys' fees. Any controversies arising out of the terms of this Contract or its interpretation, except collection actions, shall be settled in accordance with the rules of the American Arbitration Association, in the Commonwealth of Virginia, and the judgment upon award may be entered in any court having jurisdiction thereof. This Contract constitutes the entire agreement and understanding of the Parties hereto with respect to the matters described herein, and supersedes any and all prior and/or contemporaneous agreements and understandings, oral or written, between the Parties. This contract is not assignable in whole or in part by any Party without the written agreement of the other. A waiver of a breach of any provision of this Contract or failure to enforce any such provision shall not operate or be construed as a waiver of any subsequent breach of any such provision or of a right to enforce any such provision. No act or omission shall constitute a waiver of any rights hereunder except for a written waiver. Whenever possible, each provision of this Contract will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Contract is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Contract.



LYCEUM AGENCY

Engagement Contract: Matthew Desmond

This Engagement Contract ("Contract") entered into effective as of 8/25/2017 (the "Effective Date") by and between Oration Services, Inc. (dba The Lyceum Agency) (915 SE 35th Avenue, #205, Portland, OR 97214), the authorized agency of the Speaker (as defined below), hereafter referred to as "Agency" and Bunker Hill Community College, hereafter referred to as "Sponsor."

Agency will provide to Sponsor the services of Matthew Desmond, hereafter referred to as "Speaker", to lecture at:

PLACE: Bunker Hill Community College (250 New Rutherford Avenue, Boston, MA 02129)

DATE: Thursday, March 8, 2018

TIME: 10:15 AM—3:00 PM

PROGRAM:

- 1) 10:30 AM—Classroom Visit/Discussion with students (students will have read *Evicted* and come prepared with questions; no formal presentation required; conversation will be led/moderated by professor; obligations approx. 60 mins).
- 2) 11:30 AM—President's luncheon with select students and members of campus community (no formal remarks required, obligations approx. 60 mins).
- 3) 1:00 PM—45-min lecture on *Evicted* and housing issues followed by 30 mins of audience Q & A as part of the "Compelling Conversations" lecture series (audience: approx. 350 members of campus community).

NOTE: Please allow sufficient time prior to the lecture to allow for full A/V check with professional tech person.

- 4) 2:15 PM—Book signing (onsite sales to be coordinated by Sponsor; obligations approx. 45 mins). **NOTE:** Autograph only, no personalizations, pictures OK.

PRODUCTION REQUIREMENTS: Performance space should be equipped with stage, podium, mic, appropriate lighting, and seating for an on-stage conversation (if applicable). For large audiences use of question cards or floor mics is HIGHLY recommended for Q & A. Speaker will bring PowerPoint on USB drive and/or laptop. Venue must provide tech person, computer with PowerPoint software and video projector.

MEDIA RELEASE: Sponsor has permission to make an audio/visual recording of the presentation for internal educational and archival purposes only. Archival recordings are to be used exclusively for reference on the Sponsor's premises and may not be distributed (including interlibrary exchanges with other institutions, libraries, organizations, etc.). Any other use or distribution (broadcast, webcast, commercial, physical loan, etc.) is forbidden unless specifically proposed by Sponsor in writing and approved in advance by the Speaker or Agency. Two copies of the audio/visual recording must be sent to Agency within 21 days following the event.

OTHER: Any other activities must be cleared through our office in advance of the event.

TERMS: A CONFIDENTIAL fee of \$20,000, PLUS refundable fare ticket for round trip first class air travel for 1 (nonstop whenever possible), as many as 2 nights of hotel accommodations (at hotel with room

(over)

service or in walkable area), meals and all ground transportation through licensed and bonded professional car service (to/from: airport and home, airport and hotel, and venue and hotel as required).

Agency will book air travel and invoice the Sponsor. Sponsor is responsible for booking hotel and arranging for local ground transportation as per terms above.

The Sponsor agrees to pay the Agency as consideration for Speaker's services the amount set forth in the terms above. A deposit of 50% (\$10,000) is required to validate this agreement and is due upon Sponsor's receipt of an executed Contract. In the event of a cancellation, every effort will be made to reschedule Speaker's presentation within the following 12 months. If the event cannot be rescheduled and cancellation is due to Sponsor, the deposit is non-refundable. If cancellation is due to Speaker, the deposit will be refunded. **Balance of payment must be sent to the Agency the day of the appearance.** Checks should be made payable to The Lyceum Agency (EIN 46-5619463).

COLLECTION: If Sponsor fails to pay the Agency for services performed by the Speaker as outlined above and a lawyer must collect fees and costs due under this agreement from Sponsor, Sponsor agrees to pay the reasonable expenses and attorney fees for the time and the costs to do the collection.

It is understood that this Contract is binding on both parties; it cannot be cancelled except as follows: The Agency and the Sponsor mutually agree that either party may cancel this Contract and all parties shall be released from any liability or damages hereunder, if the Speaker or the Sponsor is unable to fulfill the terms of this Contract due to an act of God or any other legitimate conditions beyond the control of the Speaker or the Sponsor. However, it is agreed by both parties that best efforts will be made by both parties to so adapt that the lecture be presented as scheduled.

SPONSOR SIGNATORY:

Pam Y. Eddinger, President
Bunker Hill Community College

EVENT CONTACT:

Thomas Saltonstall, Director
Compelling Conversations
Office of Diversity and Inclusion
Bunker Hill Community College
250 New Rutherford Avenue, Rm E236F
Boston, MA 02129
Cell: 617-803-5689 / Tel: 617-228-3311
tsalton@bhcc.mass.edu

The representative of the Sponsor in signing this Contract warrants that (s)he signs as a duly authorized representative of the Sponsor and does not assume personal liability. The Agency representative in signing this Contract warrants that the Agency has the express authority to sign on behalf of the Speaker. The Agency shall have no liability in the event that the Speaker fails to perform his/her obligations.

Your signed copy of the Contract is acknowledgement that the Speaker has accepted this engagement and has agreed to appear at the time and place specified above. The Lyceum Agency reserves the right to withdraw this offer should this signed Contract and deposit (if required) not be received by the Agency within 21 days of the date "entered into." This contract cannot be changed except in writing and signed by both parties.

This contract is governed by the law of Oregon excluding its conflict of laws rules. The courts in Oregon shall have jurisdiction, and venue shall be in Multnomah County. The Sponsor accepts the jurisdiction of such courts and waives the defense that they are not a convenient forum.

For The Lyceum Agency
Miriam Feuerle

By: _____

(Agency)

For Bunker Hill Community College
Pam Y. Eddinger, President

By: _____

(Sponsor)

Please sign one copy of this Contract and return to us for counter signature via mail or email. We will then send you a counter-signed copy for your records and an invoice for lecture fee/deposit via email. If you require a true original, please indicate that when sending us the signed contract.



American Program Bureau, Inc.
 One Gateway Center, Suite 751, Newton, MA 02458
 Phone: 617.614.1400 Fax 617.965.6610 apbSpeakers.com

Date 04/24/2017 Contract: 60936 Agent: Kallyn Townsend

CONTRACT

CLIENT: Bunker Hill Community College
GROUP: Office of Diversity & Inclusion
FOR:
PRIMARY CONTACT: Mr. Thomas Sallonstall
 250 New Rutherford Ave.
 Boston, MA 02129-2925
 United States
 Phone: (617) 228-3311 Email: tsallon@bhcc.mass.edu
SPEAKER: Angela Davis
DATE OF PROGRAM: 03/29/2018 **TIME:** 10:00 AM
FEE: \$26,000.00 plus expenses outlined below.
TRAVEL / EXPENSES: In addition to the fee, client will be billed for one unrestricted fully-refundable roundtrip first class airfare and professional ground transportation in speaker's originating city. Client will arrange and directly pre-pay for all hotel charges (room, tax and incidentals). Client will also pay for and provide all meals and professional ground transportation in event city.
TOPIC: Social and economic injustice, immigration, religious tolerance
SCHEDULE: 10:00 AM Arrive on Campus, Meet with Event Organizers
 10:10 AM: Greetings in Green Room
 10:15 AM: Brief Photo Shoot for BHCC's Award-winning Magazine
 10:45 AM: Meet with Student Leaders (approximately 40 students) - Informal Q&A
 11:30 AM: Luncheon - Student Leaders, Faculty, and Administrators (25 people)
 12:30 PM: Break in Green Room
 1:00 PM: Keynote Presentation with Question and Answer Period following
 2:00 PM: Gallery/Lounge—Autograph Signing and Reception
 2:45 PM: Lot Pick up by BHCC sponsored driver for drop-off at Hotel or Airport
VENUE: Bunker Hill Community College
 250 New Rutherford Ave,
 Boston, MA 02129
 United States
 Phone: Fax:
AUDIENCE: Approximately 400 Students, Faculty, Staff and Community Members
SPECIAL REQUIREMENTS: Client to provide vegan (non-dairy vegan) food. Ms. Davis requires a podium, large bottle of spring water (room temperature) and glass.
TECHNICAL REQUIREMENTS:

PAYMENT:
 \$12,500.00 Deposit Invoice due on or before 05/08/2017
 \$12,500.00 Balance Invoice due on or before 03/08/2018

INVOICE: Thomas Sallonstall
 Bunker Hill Community College - Office of Diversity & Inclusion
 250 New Rutherford Ave,
 Boston, MA 02129-2925
 United States

Please make checks payable to American Program Bureau, Inc. (Fed ID #04-2371423)

CLIENT

AMERICAN PROGRAM BUREAU, INC.

AUTHORIZED SIGNATURE

Pam Eddinger

AUTHORIZED SIGNATURE:

Heather Crowley

NAME & TITLE: PAM EDDINGER

NAME & TITLE: Heather Crowley, Contract Specialist

PRESIDENT

This Agreement is subject to the additional terms and conditions set forth on the following pages.
 The individual signing this Agreement warrants that he/she signs as a duly authorized representative of the Client.

April 26, 2017

1. **Parties:** This Contract ("Contract") is between American Program Bureau, Inc., ("APB") and the client as designated on the first page of this Contract ("Client") the parties (individually "Party" and collectively "Parties") to this Contract.

2. **Speaker:** The speaker as designated on the first page of this Contract ("Speaker") is not a party to this Contract. Speaker is an Independent Contractor and is not an employee of APB. Speaker and APB are not in a principal/agent relationship. APB has confirmed Speaker's availability and APB is entering into this Contract in reliance upon these and other representations made by the Speaker to APB, whether in writing or otherwise. APB's authority to speak for the Speaker is strictly limited to the terms of their mutual contract. APB's relationship with Speaker is further limited to that of a booking company only. APB shall not be responsible in any manner for any claims of harm or damage to persons or property caused by or related in any way to the Speaker, the Speaker's agents, invitees, servants, principals, successors, employees, employers, and/or representatives of any kind or any acts, omissions, statements, or any commitment made by the Speaker or by the Client to each other. Any diversion by the Speaker from any agreed upon topic shall not be considered a breach of contract.

3. **Client:** The Client and APB are not in a principal/agent relationship with respect to one another. APB's relationship with the Client is strictly limited to that of a booking company for Speaker only. No additional activities shall be planned by the Client nor expected of the Speaker unless expressly contained in this Contract. Any change by the Client in the nature of this Contract shall constitute a breach of this Contract unless agreed upon in writing by the Parties hereto.

4. **Payment:** Any payments of the fee as designated on the first page of this Contract ("Fee"), travel expenses and costs not paid when due will be considered a default and breach of this Contract. Notwithstanding any other provision to the contrary, the Fee is understood to be for the keynote address, speech, lecture or main performance only. Any and all ancillary activities including but not limited to those stated on the first page of the Contract, are not material to this contract. Any such ancillary activities performed by the Speaker or APB are strictly gratuitous and may not be relied upon or considered an amendment of this Contract.

5. **Taxes and Compliance Fees:** Client agrees to pay any and all federal, state, and local rental, amusement, sales, permits or other such taxes, other than income taxes, and fees to obtain all necessary licenses and insurance in connection with hosting the event pursuant to this Contract and any insurance the Client deems it necessary for its performance of the terms of this Contract.

6. **Force Majeure:** In the event that the performance of any obligation under this Contract by APB, Speaker and/or Client is prevented or delayed due to acts of God, exchange controls, wars, hostilities, blockades, civil disturbances, revolutions, strikes, terrorist attacks, or lockouts, transportation interruption or delays, Speaker illness or for any other reasons which are, in the reasonable opinion of the Speaker or APB, beyond the Speaker's control ("Force Majeure Condition"), APB, Speaker and/or Client shall promptly notify the other Party of such Force Majeure Condition and the Parties shall use its best efforts to arrange for a mutually agreeable change of time or date for the Speaker's performance. Client agrees to pay any additional travel expenses and cost incurred by the Speaker as a result of a Force Majeure Condition in addition to the travel expenses and costs Client is required to pay pursuant to the terms of this Contract. If a change of date or time cannot be agreed upon then any deposits paid by the Client toward the Fee shall be returned and this Contract shall be null and void without further recourse or claims for damage, liability or harm by the Parties whatsoever. In no event shall a Force Majeure Condition require the expenditure of any additional fees by either the Speaker or APB.

7. **Delays:** Should the Speaker be delayed, APB will use its best efforts to notify the Client. Notwithstanding any provisions to the contrary, should the Speaker be delayed but arrive and present his/her keynote address, lecture, speech or main performance or is willing to present his/her keynote address, the Fee, and all travel expenses and costs, shall be due, if not already paid, immediately in full to APB on behalf of the Speaker, without setoff. In the event that the Speaker is delayed and is unable to attend the event, any deposits paid by Client toward the Fee shall be returned and this Contract shall be null and void without further recourse or claims for damage, liability or harm by the Client whatsoever. In the event of a delay, APB and Speaker shall not be liable to the Client in any manner and any such delay shall not be considered a breach of contract.

8. **Substitution:** If for any reason the Speaker cannot attend the event, APB will use its best efforts to notify the Client and arrange for a mutually agreeable change of date or time. In the event that a change of date or time cannot be mutually agreed upon, APB will use its best efforts to obtain a replacement speaker for the Client. A replacement speaker's fee may be higher or lower than the original speaker's fee. Upon Client's agreement of the replacement speaker a new contract will be issued. In the event that a replacement speaker could not be obtained or agreed upon, all deposits toward the Fee paid by Client will be applied to another event or, at the Client's option, refunded in full satisfaction of any and all obligations of APB and Speaker to the Client and this Contract shall be null and void without any further recourse or claims for damage, liability or harm by the Client whatsoever.

9. **Client Cancellation and Breach:** Should the Client cancel the Speaker's performance more than ninety (90) days prior to the event, fifty (50%) percent of the total Fee shall be forfeited and immediately due if not previously paid to APB. Should the Client cancel the Speaker's performance ninety (90) days or less prior to the event, the full contracted Fee shall be forfeited and immediately due if not previously paid to APB. In the event of any such cancellation all travel expenses and costs incurred by APB or the Speaker which are non-refundable, shall be immediately due and payable by Client to APB. Additionally, Client shall be liable for all damages and harm to APB and the Speaker arising from Client's breach of this Contract and Client's failure to perform any of the terms of this Contract. The forfeiture of any portion of the contracted Fee shall not act as a limitation of damages under this Contract. In the event of Client's breach or Client's failure to perform under the terms of this Contract, Speaker shall not be obligated to perform under this Contract.

10. **Cancellation for Cause:** In the event that any information comes to the attention of APB which raises a reasonable doubt as to the Client's ability to meet its obligations under this Contract or which results in a reasonable belief that Speaker's reputation or APB's reputation, would be negatively impacted by the association created by completion of this Contract, APB shall have the immediate right to either: (a) Request any assurances or actions from Client that will alleviate the reasonable doubt raised or mitigate the reasonable belief created. Such assurances or actions may include, but are not limited to, advance payment, personal guarantees, public information releases in the form of press releases, retractions or other media notices; or (b) APB, on behalf of Speaker, may cancel this event, in APB or the Speaker's sole reasonable opinion no such assurance or action could alleviate or mitigate the effects of the information obtained. The parties hereto expressly agree and acknowledge that APB and Speaker's reputations and public image have an intrinsic value and that the defense of these items is of utmost concern and importance. Actual damages in the event of such an association as described above would be extremely difficult or impracticable to ascertain and the termination of all obligations herein without recourse is reasonable in light of an anticipated loss caused by such an association and the difficulties of proof of loss.

11. **Confidentiality:** Other than as may be required by applicable law, government order or regulation; or by order or decree of the court, the Parties agree that neither of them shall publicly divulge or announce, or in any manner disclose, to any third party, any of the specific terms and conditions of this Contract, including specifically all financial terms; and both Parties warrant and covenant to one another that none of their officers, directors, employees or agents will do so either.

12. **Advertising:** The Client may not advertise, publicize or promote the Speaker's attendance or performance at the event until the Contract is fully executed by both APB and the Client, APB has received the required deposit and APB has subsequently authorized the Client in writing to advertise, publicize or promote the

Speaker's attendance or performance at the event. All advertising and promotion of the Speaker if authorized shall cease on the day of the event.

13. **Facility:** Client agrees to furnish a suitable place for the event, properly lighted, well heated/or cooled, with all the necessary accessories, including microphones and amplification, in proper working condition. Client agrees to limit the audience to no more than the legal number permitted at the place of the event. Client is solely responsible for ensuring compliance with any and all local, municipal, city, state and federal laws, rules, codes and regulations necessary for hosting this event and ensuring the safety of the attendees and the Speaker.

14. **Reproductions:** The content of the Speaker's speech, presentation and materials provided remain the intellectual property of the Speaker. Speaker reserves all copyrights for the Speaker's presentation and materials provided by Speaker and any broadcast, recording, videotape, podcast, webcast, reproduction or rebroadcast in any manner, form or medium. No lecture, appearance, or performance of this "event" is to be broadcast, recorded, videotaped, podcast, webcast or otherwise reproduced in any manner, form or medium, without prior written permission from APB or the Speaker. If written permission is given, a copy of any broadcast, recording, videotape, podcast, webcast or other reproduction must be sent to APB prior to public disbursement with sufficient reasonable time for review of said copy. The content of Speaker's speech or performance shall not be deemed the moral learning or opinions of APB.

15. **Public Portrayals:** Speaker's name, image, biographical information or likeness may not be used in any manner including but not limited to as an endorsement or promotion of any product, service, group, or opinion without prior written permission from APB or the Speaker. Client shall act in an ethical and socially responsible manner at all times with respect to the event and the Speaker.

16. **Miscellaneous Provisions:** This Contract shall be governed in accordance with the laws of the Commonwealth of Massachusetts. Client hereby submits to exclusive personal jurisdiction of the Courts in the Commonwealth of Massachusetts. The venue with respect to any matters in dispute that may arise under this Contract shall be in the Commonwealth of Massachusetts. Client shall pay for all fees, costs and expenses of enforcement and collection of this Contract, including APB's reasonable attorneys' fees. Any controversies arising out of the terms of this Contract or its interpretation, except collection actions, shall be settled in accordance with the rules of the American Arbitration Association, in the Commonwealth of Massachusetts, and the judgment upon award may be entered in any court having jurisdiction thereof. This Contract constitutes the entire agreement and understanding of the Parties hereto with respect to the matters described herein, and supersedes any and all prior and/or contemporaneous agreements and understandings, oral or written, between the Parties. This contract is not assignable in whole or in part by any Party without the written agreement of the other. A waiver of a breach of any provision of this Contract or failure to enforce any such provision shall not operate or be construed as a waiver of any subsequent breach of any such provision or of a right to enforce any such provision. No act or omission shall constitute a waiver of any rights hereunder except for a written waiver. Whenever possible, each provision of this Contract will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Contract is held to be prohibited by or invalid under applicable law, such provision will be ineffective only to the extent of such prohibition or invalidity, without invalidating the remainder of such provision or the remaining provisions of this Contract.