

Application Dates & Deadlines

Spring 2025 (January Start): Deadline: October 4, 2024

Fall 2025 (September Start): Deadline: February 14, 2025

This criteria checklist is for you to keep a personal record of the steps you have completed and documents you have submitted towards applying for the Nursing Program.

Admissions Information:

Admission to the Registered Nursing Program is competitive and seats are limited. Attending the in-person mandatory Nursing information session early in the application process will help you learn about all the requirements to plan ahead. Please schedule a time to meet with an Admissions Counselor or join an Admissions Q & A Session to clarify the application process, review your completed requirements or missing requirement and remaining documents needed before the application deadline.

Admissions Program Requirements

■	Date Completed:	<p>Attend a mandatory in-person Nursing information session – Register at: https://www.bhcc.edu/admissions/info</p> <ul style="list-style-type: none"> ▶ All applicants must attend an information session prior to the application deadline ▶ Information sessions attended valid for one year
■	Date Completed:	One year of high school or college level Chemistry with a grade of C or higher
■	<i>Date Completed: (One of the listed 3 options)</i>	<p>There are three ways to satisfy the math admissions requirement for the Nursing program:</p> <ol style="list-style-type: none"> 1. Completion of MAT-097 or 2. Placement above MAT-097 (MAT099 or higher) or 3. Completion of a college-level math course <p>Visit the Assessment Center website at https://www.bhcc.edu/assessment/ for Placement Options or contact testing@bhcc.edu.</p>
■	Date Completed:	<p>Completion of College level Anatomy and Physiology I with Lab with a grade of C or higher</p> <ul style="list-style-type: none"> ▶ Sciences must have been taken within <u>10 years of the application deadline</u>
■	Date Completed:	Completion of College level Writing I or equivalent with a grade of C or higher
■	Date Completed:	<p>If you earned credits at a university located outside of the United States, you need to obtain a detailed course-by-course evaluation of your international transcripts utilizing a credential evaluation service to be sent to BHCC before the application deadline</p> <p>Organizations BHCC students frequently use are:</p> <ul style="list-style-type: none"> ▶ The Center for Educational Documentation (CED) www.cedevaluations.com ▶ Educational Credential Evaluators (ECE) www.ece.org ▶ SpanTran has a custom application for BHCC students to make sure the right kind of evaluation is selected. ▶ World Education Services (WES) www.wes.org <p><i>Pre-requisite courses taken for a "P" grade will be used to complete the admissions requirements for the Nursing program. If taken outside of BHCC, transcripts must clearly state that "P" grades are equivalent to a C or higher</i></p>

Admissions Application Requirements

<p>■</p>	<p>Date Completed:</p>	<p>Submit the BHCC Online Application, visit https://www.bhcc.edu/admissions/applynow/</p> <ul style="list-style-type: none"> ● Apply to the Nursing Day Program or the Nursing Alternative Program <ul style="list-style-type: none"> ○ During the application process you should upload supporting documents, showing your completed requirements for Admission review into the Nursing Program (Day or Alternative program) <ul style="list-style-type: none"> ■ <i>College Transcripts are unofficial copies when uploaded to the application.</i> ○ If you do not have the required pre-requisites or courses completed, you will work with an Academic Advisor to select classes and work toward applying for the next available semester start. ● If you DO NOT MEET the requirements for the Nursing program, please apply to the <ul style="list-style-type: none"> ○ Health Sciences, Associate of Arts (Registered Nurse) program.
<p>■</p>	<p>Date Completed:</p>	<p>Demonstrate high school completion by submitting proof of the following:</p> <ul style="list-style-type: none"> ● Copy of High School Diploma, <u>final</u> high school transcript or GED/Hi-Set certification <ul style="list-style-type: none"> ● If you graduated High School from OUTSIDE of the United States, please submit a copy of the original and English translated documentation of High School completion, and obtain a detailed course-by-course evaluation of your international transcripts utilizing a credential evaluation service to be sent to BHCC. ● Completion of an Associate’s or Bachelor’s Degree (Submit Official transcripts) <ul style="list-style-type: none"> ● If submitting an Associates or Bachelor’s degree, you may need to provide additional documentation of high school graduation if you are applying for financial aid. The Financial Aid Office will contact you directly if more information is needed
<p>■</p>	<p>Date Official Transcript was Sent to BHCC:</p> <p>Date BHCC Received Official Copy of Transcript:</p> <p>To verify if your transcript has been received by BHCC you can email Academic Records at academicservices@bhcc.edu</p>	<p>If you have earned credits at university from another accredited institution, you will need to submit an official transcript to BHCC before the application deadline. Official Transcripts can be sent to Academic Services in three ways.</p> <ul style="list-style-type: none"> ▶ Electronically (Directly from your previous institution) to: AcademicServices@bhcc.edu ▶ By Mail (Directly from your previous institution or from you. If you send the transcript, be sure you have not opened the transcript and it is still in the original, sealed envelope): <p style="margin-left: 40px;">Academic Records Office Bunker Hill Community College 250 New Rutherford Avenue, Boston, MA 02129</p> ▶ In-Person: (Directly from your previous institution or from you. If you send the transcript, be sure you have not opened the transcript and it is still in the original, sealed envelope): <p style="margin-left: 40px;">Admissions Office B-Lobby, Room 203, Charlestown campus 250 New Rutherford Avenue, Boston, MA 02129</p> <p>Please Note: You can upload a copy of your college transcript during the application process. This is not considered an official copy and you will need to make sure BHCC receives the official copy before the application deadline.</p> <p>Current BHCC Students: You do not need to submit an official BHCC Transcript. Admissions can access your BHCC transcript. Please note BHCC as an attended college on your application.</p>

Nursing Admissions Test (ATI TEAS) Requirements & How to Register for BHCC TEAS

<p>■ Date of 1st TEAS Test Attempt:</p> <p>■ Date of 2nd TEAS Test Attempt:</p>	<p>Take the TEAS VII test within <u>ONE YEAR</u> of the application deadline (30 days between attempts)</p> <ul style="list-style-type: none"> ▶ The TEAS test is offered on campus or remotely at Bunker Hill Community College. ▶ BHCC will be accepting TEAS VII scores for the application cycle. ▶ The TEAS test can only be taken a maximum of two times within one year of the application deadline. If you take the test more than twice, only the first two attempts will be considered with your application. ▶ BHCC does not combine TEAS scores from separate test attempts. ▶ All sections in (Reading, Math, and Science & English) need to meet the minimum score requirement of 60% on each test taken to be considered for admission. ▶ There is no rounding of TEAS scores. ▶ Applicants are not required to take the TEAS test at BHCC. You may register to take the test at any testing site location. However, <i>all applicants must have their official test score transcripts sent to BHCC from ATI Testing of all test attempts within the application deadline.</i> <ul style="list-style-type: none"> • If you test at BHCC we will receive those scores automatically, you do not need to send them for an additional cost • If you test at another location, visit https://atitesting.com/teas/transcript to have your scores sent to BHCC. • All Scores must be received by the application deadline. • If students choose to test elsewhere, ATI Testing charges a fee to have your score report electronically sent to BHCC, which takes 5-7 business days. <u>We encourage students to test at BHCC</u>
-------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

How to Register for BHCC TEAS:

1. Create your ATI account: Go to <http://www.atitesting.com> and create your username and password. **You will need your ATI username and password on test day.** | Go to the Online Store | Select Register for TEAS | Select In-Person or Remote (Online)

Remote (ONLINE) (Select TEAS PROCTOR-PROGRAM TYPE):

- ▶ ATI Remote Proctor-Nursing
- ▶ ATI Remote Proctor-Allied Health
- ▶ Institution Remote Proctor-Nursing
- ▶ Institution Remote Proctor-Allied Health

To find sessions proctored by BHCC, select ***Institution Remote Proctor*** then ***select state (MA)*** and ***institution (Bunker Hill CC)*** and ***a date range.***

For In-Person:

- ▶ Select Program Type—***TEAS for Nursing Students*** or ***TEAS for Allied Health****
- ▶ Search by School name of location

Cost of TEAS test at BHCC: \$107 | More information: <https://www.bhcc.edu/assessment/teas/>

Additional information about exam content <https://www.bhcc.edu/assessment/atiteasexam/>

Program Options

- ▶ **Day Program:** Meets twice a week for face-to-face class time*
- ▶ **Alternative Program:** Meets once a week for a face-to-face class and on-line once a week for either an asynchronous (allows students to take online class on your own schedule) or a synchronous (students and instructors are required to be online at the same time) class*
 - ▶ **For both options, Lab meets once a week on campus and Clinical ranges from 7 to 24 hours a week. Clinical can be held during the day, evening, or weekend.*

Waitlist Status

Each application cycle (Fall Semester or Spring Semester) a waitlist may be created for qualified Registered Nursing Program applicants. The number of students that are placed on a waitlist changes each semester. Waitlisted students will follow the same process as accepted students and attend the program specific orientation to maintain their place on the waitlist in preparation to fill a vacancy in the program should it become available. The number of students admitted from the waitlist changes each application cycle. Acceptance off the waitlist is not guaranteed. Waitlist status is only applicable for acceptance into the current semester the student is applying for. Students not selected from the waitlist, if interested will need to reapply

Nursing Criteria Checklist – Admissions Information Packet

Registered Nursing Program: Day/Alternative Options

Associates Degree Program

for consideration of acceptance in a future semester.

Criminal Offender Record Information (CORI) and Sex Offender Record Information (SORI)

As a prerequisite for a clinical placement this program requires that all students must undergo a Criminal Offender Record Information (CORI) check and a Sex Offender Registry Information (SORI) check. Visit

<https://www.bhcc.edu/studentcentral/academicrecords/coriandsorichecks/> for more information.

Required Immunizations:

<https://www.bhcc.edu/immunizations/>

- ▶ Tetanus, diphtheria and pertussis: (Tdap) vaccination required within the past 10 years, then a Td booster every 10 years
- ▶ Measles: evidence of two live vaccinations or immune titer results required
- ▶ Mumps: evidence of two live vaccinations or immune titer results required
- ▶ Rubella: evidence of two live vaccinations or immune titer results required
- ▶ Hepatitis B - Evidence of vaccinations AND immune titer results:
 - ▶ **Evidence of vaccination options:**
 - ▶ Three doses of Engerix-B or Recombivax-HB formulations of the hepatitis B vaccine on a 0, 1, 6-month schedule;
 - ▶ OR 2 doses of the Heplisav-B formulation on a 0- and 1-month schedule.
 - ▶ Titer for hepatitis B surface antibody (anti-HBs) 1-2 months after final dose in the series to document immunity
 - ▶ Positive titer or revaccination required
- ▶ Varicella (chickenpox): evidence of two vaccinations or immune titer results required
- ▶ Meningitis- Menveo or Menactra dose required after 16th birthday for all newly enrolled students between 16-21 years old (these vaccines are known as MenACWY, formerly listed as MCV4)
- ▶ Influenza Vaccination: required by orientation (renewed annually)
- ▶ Physical Exam: The exam must be within 1 year of the program start date.
- ▶ Tuberculosis Screening: must be obtained between June 15th- and August 15th for Fall Admission; October 15th - December 15th for Spring Admission. Student must receive either IGRA- serology (T-SPOT or Quantaferon GOLD) or Mantoux testing (PPD). If a student has a positive (PPD) please contact the health coordinator for further instructions
- ▶ Covid vaccine booster required. Your covid vaccine documentation has to be uploaded to the BHCC website and to the immunization link with your covid booster documentation.

If accepted, failure to meet the health/immunization requirements deadlines set above may result in removal from the program.

Notes: If a titer is drawn, the student is required to submit the lab results to Health Services. Any result that is negative/indeterminate/equivocal will be considered a negative result requiring revaccination.



Nursing Criteria Checklist – Admissions Information Packet

Registered Nursing Program: Day/Alternative Options

Associates Degree Program

Contact Information:

Admissions & Recruitment Office

Email: admissions@bhcc.edu

Phone: 617-228-3398

Live Chat: <https://www.bhcc.edu/bhccchat/>

Nursing Department

~~Website:~~ <https://www.bhcc.edu/nursing/>

Hunter Gosselin: Administrative Assistant | Email: Hunter.gosselin@bhcc.edu

Denise Amerena: Coordinator | Email: damerena@bhcc.edu

Phone: 617-228-2155
